

Forum XX Refund Request

Our insurance company has reopened our Forum 2010 refund claim. If you registered for CADCA's 2010 Forum last February but were not able to attend due to the weather and would like to request a refund, please submit this form. Please note that all refund requests require supporting documentation (i.e. Flight Cancellations, etc.).

*Required

<p>*Attendee(s) Name(s) _____ _____ _____</p> <p>*FORUM CONFIRMATION # _____ *AMOUNT \$ _____ <small style="margin-left: 100px;">This number can be found on your confirmation email.</small></p>

<p>*CONTACT/COALITION _____</p> <p>Address _____</p> <p>City _____ State _____ Zip _____</p> <p>*TELEPHONE _____ Fax _____</p> <p>*E-MAIL _____</p>

<p>*REASON FOR REFUND</p>

SIGNATURE _____ DATE _____

Send all completed form(s) to manderson@cadca.org or fax to 703-706-0573 **no later than August 31, 2010.**

Internal Use Only	
FINANCIAL APPROVAL _____	DATE _____
ENTERED BY _____	DATE _____
PROVIDE COPY TO _____	